

ANNUAL PERFORMANCE REPORT - 2012
PARLIAMENT OF SRI LANKA - HEAD NO: 16

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PARLIAMENT OF SRI LANKA

ANNUAL PERFORMANCE REPORT - 2012

HEAD - 16

1. Mission

Under the Constitution of the Democratic Socialist Republic of Sri Lanka the Parliament constitutes the legislature of the country. The Office of the Secretary-General of Parliament provides facilities and services for all Parliament activities and provides services to the membership.

2. Key Functions

- (i) Exercising the legislative power of the people.
- (ii) Exercising full control over public finance.
- (iii) Exercising oversight over the executive.

3. Organizational Structure

The secretarial and staff services required for performance of the duties of Parliament headed by the Hon. Speaker are provided by the office of the Secretary-General of Parliament.

The office of the Secretary-General of Parliament consists of the following Departments:-
(Please see Annexure 01 for Organizational Structure.)

1. Serjeant-at-Arms Department
2. Administration Department
3. Hansard Department
4. Co-ordinating Engineer's Department
5. Finance & Supplies Department
6. Catering & House-keeping Department
7. Legislative Services Department
8. Information Systems & Management Department

3.1 Serjeant-at-Arms Department:

To facilitate effective functioning of the Parliament by providing highest possible quality services in a timely and efficient manner to the Hon. Members of Parliament, including;

- * Ceremonial duties, preservation of order in the Parliament Chamber, custody of mace and security, admission of visitors to the Parliament building and supervision of galleries,
- * Preservation of the Parliament building and allocation of accommodation within the Parliamentary Complex,
- * Preparation of the Seniority Lists of Hon. Members of Parliament and allotment of Seats in the Chamber of the Parliament, administration and supervision of Seating Arrangements.

3.2 Administration Department:

- * Attends to matters relating to recruitment, orientation, training, staff development, employee education and discipline.
- * The administrative support for MPP and the staff transport is managed by this department. The following sections contribute to perform those functions:-

1. Establishments Office
2. Members' Services Office
3. Transport Office

3.3 Hansard Department:

Ensures impartial accurate and timely reporting of Parliamentary Proceedings, Parliamentary Committees, Conferences and CPA and IPU conferences and indexing and monitoring of audio recordings.

3.4 Co-ordinating Engineer's Department:

- * Coordinating Engineer's Department ensures that Parliament estate is effectively and efficiently maintained as a significant public building of the nation.
- * Provides a modern and efficient working environment for members of Parliament and the staff by managing the physical infrastructure efficiently.

3.5 Catering & Housekeeping Department:

- * Providing meals and beverages to Members of Parliament, Staff and visitors.
- * Management of Restaurants and Kitchen.
- * Housekeeping Operations of the premises.

3.6 Finance & Supplies Department:

- * Budgeting and preparation of estimates of expenditure, Collection of Revenue and Budgetary Control, Accounting, Reporting and Making Final Accounts.
- * Purchasing of requirements of goods for the Parliament, Storing, Issuing and performing Procurement activities.
- * Payments to members, pensioners and staff and for suppliers and services.

The following divisions function under the Finance & Supplies Department:-

1. Finance & Accounts Office
2. Supplies & Services Office
3. Catering & Accounts Office

3.7 Legislative Services Department:

- * Provides professional services to MPP in the areas of Law making, oversight and public finance.
- * The following divisions function under the Legislative Services Department.

1. Table Office
2. Bills Office
3. Committee Office
4. Consultative Committee office
5. PAC & COPE Office
6. Interpreters' office
7. Library

3.8 Department of Information Systems & Management:

Enhances overall capabilities of;

- * IT based administrative activities of the Parliamentary Secretariat,
- * Representative, Legislative and Oversight activities of Members of Parliament,
- * Educating and updating general public in important parliamentary issues through a fully integrated information system using ICT tools,

by Managing the Computer Network, Maintaining the Website of the Parliament and Maintenance of ICT equipment.

3.9 The Protocol office and the Internal Audit Division function directly under the Secretary General of Parliament.

4. Staff Details

Approved cadre of the year 2012 and the actual cadre in service are given below.

Designation	Approved Cadre				Actual Cadre			
	S. G. P.	Hon. Speaker	Hon. Deputy Speaker	Hon.D.Chairman of Committees	S. G. P.	Hon. Speaker	Hon. Deputy Speaker	Hon.D.Chairman of Committees
Group A - Senior Lev-	79	5	5	3	75	5	5	3
Group B - Tertiary	127	0	0	0	109	0	0	0
Group C - Secondary Level	208	8	6	3	190	8	6	3
Group D - Primary	469	22	10	8	445	20	10	8
Casual / Temporary	17	3	0	0	17	3	0	0
Total (As at 31.12. 2012)	900	38	21	14	836	36	21	14

During the year 2012, 18 nos. of employees have been recruited for various posts in Parliament.

5. PERFORMANCE

5.1 Financial Administration - Expenditure out of the Provision made for the Year 2012 :-

Cited below is the allocation of provisions as recurrent and capital expenditure and the manner of expenditure of such provisions under Operational Activities, Programme No: 01 for the year 2012 :-

DGSA 1

Appropriation Account - 2012

Expenditure Head No. 16 Name of Ministry / Department / District Secretariat: Parliament

Programme Number given in Annual Estimates	Title of the Programme given in Budget Estimates	(1) Provision in Budget Estimates		(2) Supplementary Provision and Supplementary Estimate Allocation		(3) Transfers in terms of F.R. 66 and 69		(4) Total Net Provision (1+2+3)		(5) Total Expenditure		(6) Net Effect Saving/(Excess) (4-5)		Page No. (Reference to relevant DGSA 2 format)
		Rs.		Rs.		Rs.		Rs.		Rs.		Rs.		
	Recurrent													
01	Office of the Hon. Speaker	99,150,000	0	-1,777,000	0	97,373,000	88,871,243	8,501,757	83					
02	Establishment Services	865,650,000	25,000,000	-5,760,000	25,000,000	884,890,000	859,504,517	25,385,483	83					
03	Facilities to the Hon. Members of Parliament	612,050,000	20,000,000	7,537,000	20,000,000	639,587,000	621,868,413	17,718,587	83					
	Sub Total (Recurrent)	1,576,850,000	45,000,000	0	45,000,000	1,621,850,000	1,570,244,173	51,605,827	82					
	Capital													
01	Office of the Hon. Speaker	5,000,000	48,040,000	0	48,040,000	53,040,000	52,072,257	967,743	84					
02	Establishment Services	110,500,000	4,000,000	0	4,000,000	114,500,000	61,183,747	53,316,253	85					
03	Facilities to the Hon. Members of Parliament	9,500,000	0	0	0	9,500,000	1,902,416	7,597,584	86					
	Sub Total (Capital)	125,000,000	52,040,000	0	52,040,000	177,040,000	115,158,420	61,881,580	82					
	Grand Total	1,701,850,000	97,040,000	0	97,040,000	1,798,890,000	1,685,402,593	113,487,407	82					

Detailed Accounting Statements in DGSA format Numbers 2 to 10 presented in pages from 82 to 111 and other Notes presented in pages from 112 to 116 are integral parts of this Appropriation Account.

We hereby certify that the figures in this account, other detailed Statements and Notes are correct and relevant accounts were reconciled with Treasury Books of Account and found correct.

Chief Accounting Officer

Name :

Designation :

Date :

W. M. N. P. IDDAWELA

Acting Secretary General of Parliament

K. G. Merwin Jayashantha

Chief Accountant/Director(Finance)/Commissioner(Finance)

Name :

Date :

28.03.2015

K. G. MERWIN JAYASHANTHA

Director (Finance)

Parliament of Sri Lanka

Sri Jayewardenepura Kotte.

Appropriation Account by Programme - 2012

Expenditure Head No : **16** Name of Ministry / Department / District Secretariat: **Parliament**
 Programme No. & Title : **01** Operational Activities

Summary of Recurrent and Capital Expenditure

Nature of Expenditure with DGSA format Reference	(1)	(2)	(3)	(4)	(5)	(6)	Page No. (Reference to relevant DGSA format)
	Provision in Budget Estimates Rs.	Supplimentary Provision and Supplimentary Estimate Allocation Rs.	Transfers in terms of the F.R. 66 and 69 Rs.	Total Net Provision (1+2+3) Rs.	Total Expenditure Rs.	Net Effect Saving/ (Excess) (4-5) Rs.	
(a) Recurrent (DGSA 3)	1,576,850,000	45,000,000	0	1,621,850,000	1,570,244,173	51,605,827	83
(b) Capital (DGSA 4)	125,000,000	52,040,000	0	177,040,000	115,158,420	61,881,580	84 - 86
Total	1,701,850,000	97,040,000	0	1,798,890,000	1,685,402,593	113,487,407	

Recurrent Expenditure by Project

Expenditure Head No : **16** Name of Ministry / Department / District Secretariat: **Parliament**

Programme No. & Title : **01 Operational Activities**

	(1)	(2)	(3)	(4)	(5)	(6)
	Provision in Budget Estimates	Supplimentary Provision and Supplementary Estimate Allocation	Transfers in terms of the F.R.66 and 69 (+/-)	Total Net Provision (1+2+3)	Total Expenditure	Net Effect Saving/ (Excess) (4-5)
	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.
<u>Project 01: Office of the Hon. Speaker</u>						
Personal Emoluments	43,950,000	0	0	43,950,000	38,769,368	5,180,632
Other Charges	55,200,000	0	-1,777,000	53,423,000	50,101,875	3,321,125
Sub Total	99,150,000	0	-1,777,000	97,373,000	88,871,243	8,501,757
<u>Project 02: Establishment Services</u>						
Personal Emoluments	533,450,000	0	-2,000,000	531,450,000	524,726,685	6,723,315
Other Charges	332,200,000	25,000,000	-3,760,000	353,440,000	334,777,832	18,662,168
Sub Total	865,650,000	25,000,000	-5,760,000	884,890,000	859,504,517	25,385,483
<u>Project 03: Facilities to the Hon. Members of Parliament</u>						
Personal Emoluments	100,000,000	0	0	100,000,000	90,999,229	9,000,771
Other Charges	512,050,000	20,000,000	7,537,000	539,587,000	530,869,184	8,717,816
Sub Total	612,050,000	20,000,000	7,537,000	639,587,000	621,868,413	17,718,587
Grand Total	1,576,850,000	45,000,000	0	1,621,850,000	1,570,244,173	51,605,827

Capital Expenditure by Project

Expenditure Head No : 16 Name of Ministry / Department / District Secretariat: Parliament
 Programme No. & Title : 01 - Operational Activities
 Project No. & Title : 02 - Establishment Services

Object Code No.	Item No.	Financed by (Code No.)	Description of Items	(1)	(2)	(3)	(4)	(5)
				Provision in Annual Estimates Rs.	Transfers in terms F.R. 66 and 69 and Supplementary Provision and Supplementary Estimate Allocation Rs.	Total Net Provision (1+2) Rs.	Total Expenditure Rs.	Net Effect Saving/(Excess) (3-4) Rs.
			Rehabilitation and Improvement of Capital Assets					
2001		11	Buildings and Structures	28,000,000	0	28,000,000	18,498,303	9,501,697
2002		11	Plant, Machinery and Equipment	15,000,000	0	15,000,000	11,351,873	3,648,127
2003		11	Vehicles	2,500,000	0	2,500,000	625,000	1,875,000
2101		11	Acquisition of Capital Assets					
2102		11	Vehicles	0	4,000,000	4,000,000	0	4,000,000
2103		11	Furniture and Office Equipment	10,000,000	0	10,000,000	6,125,258	3,874,742
2401		11	Plant, Machinery and Equipment	54,000,000	0	54,000,000	24,042,773	29,957,227
			Capacity Building					
			Training and Capacity Building	1,000,000	0	1,000,000	540,540	459,460
			Total	110,500,000	4,000,000	114,500,000	61,183,747	53,316,253

Capital Expenditure by Project

Expenditure Head No : **16** Name of Ministry / Department / District Secretariat: **Parliament**

Programme No. & Title : **01 - Operational Activities**

Project No. & Title : **03 - Facilities to the Hon. Members of Parliament**

Object Code No.	Item No.	Financed by (Code No.)	Description of Items	(1)	(2)	(3)	(4)	(5)
				Provision in Annual Estimates	Transfers in terms F.R. 66 and 69 and Supplementary Provision and Supplimentary Estimate Allocation	Total Net Provision (1+2)	Total Expenditure	Net Effect Saving/(Excess) (3-4)
				Rs.	Rs.	Rs.	Rs.	Rs.
2001		11	Rehabilitation and Improvement of Capital Assets Buildings and Structures	4,000,000	0	4,000,000	1,000,000	3,000,000
	2102	11	Acquisition of Capital Assets Furniture and Office Equipment	5,000,000	0	5,000,000	902,416	4,097,584
	2103	11	Plant, Machinery and Equipment	500,000	0	500,000		500,000
Total				9,500,000	0	9,500,000	1,902,416	7,597,584

Public Officer's Advance Account :

Authorized Limits and the Actual Figures of the " Advances to Public Officers "B" Account " at the end of the year 2012 are given below.

Particulars	Authorized limits 2012 (Rs.)	Actual Figures 2012 (Rs.)	
Maximum Limits of Expenditure	39,500,000	01601-1	26,907,810.53
		01601-2	213,213.39
Minimum limits of Receipts	20,000,000	01601-1	27,932,045.90
		01601-2	0.00
Maximum Debit Balance	175,000,000	144,082,287.03	

5.2 Committees

5.2.1 Consultative Committees :

Consultative Committees are established under the Standing Order No. 104. During the year 2012, 1084 Motions of Hon. Members have been forwarded to the Consultative Committee. In addition Annual Reports presented with relevance to Ministries and the Bills presented by each Ministry have been considered and recommendations have been made in these Committees. The Number of Consultative Committees is 54 and the Number of Consultative Committees held is 175.

No:	Consultative Committee	Number of Meetings
01.	Environment	02
02.	Youth Affairs and Skills Development	04
03.	Petroleum Industries	04
04.	Water Supply and Drainage	07
05.	Traditional Industries and Small Enterprise Development	02
06.	Local Government and Provincial Councils	01
07.	Buddha Sasana and Religious Affairs	02
08.	Public Management Reforms	02
09.	Irrigation and Water Resources Management	01
10.	Disaster Management	05
11.	Health	01
12.	Rehabilitation and Prison Reforms	05
13.	Industry and Commerce	04
14.	Construction, Engineering Services, Housing and Common Amenities	04
15.	Power and Energy	03
16.	Economic Development	09
17.	State Resources and Enterprise Development	02
18.	Public Administration and Home Affairs	02

No:	Consultative Committee	Number of Meetings
19.	Parliamentary Affairs	04
20.	Resettlement	02
21.	Postal Services	02
22.	National Heritage	03
23.	Child Development and Women's Affairs	02
24.	Justice	03
25.	Labour and Labour Relations	02
26.	Education	12
27.	Plantation Industries	02
28.	Fisheries and Aquatic Resources Development	03
29.	Indigenous Medicine	03
30.	National Languages and Social Integration	03
31.	Lands and Land Development	02
32.	Social Services	06
33.	Sports	03
34.	Agriculture	04
35.	Transport	02
36.	Co-operatives and Internal Trade	02
37.	Technology and Research	01
38.	Finance and Planning	03
39.	Mass Media and Information	08
40.	Livestock and Rural Community Development	01
41.	Defence	01
42.	Ports and Highways	01
43.	Higher Education	04
44.	External Affairs	02
45.	Private Transport Services	04
46.	Foreign Employment Promotion and Welfare	04
47.	Coconut Development and Janatha Estate Development	06
48.	Culture and the Arts	04
49.	Agrarian Services and Wildlife	03
50.	Public Relations and Public Affairs	03
51.	Telecommunication and Information Technology	03
52.	Productivity Promotion	02
53.	Civil Aviation	03
54.	Minor Export Crops Promotion	01

5.2.2 Committees for Special Purposes :

(i). Committee of Selection :

The Committee of Selection is appointed under Standing Order No: 121. The Committee of Selection of the 7th Parliament comprising of 17 members was appointed with effect from 04th May 2010, under the Chairmanship of the Hon. Speaker.

The Committee which met on 20th March 2012, took action as per Standing Order No: 129 (C) to appoint 03 new Member / Ministers for the Committee on Public Petitions and for the Consultative Committees. The Committee of Selection held Meeting twice during the year 2012.

(ii). Committee on Privileges :

This Committee is appointed under Standing Order No. 127. Committee on Privileges of the 7th Parliament was appointed on 04th May 2010 and it comprised of 15 Members. Hon. Nimal Siripala de Silva was elected as the Chairman of the Committee at the First Committee Meeting held on 03rd July, 2010.

22 Complaints regarding the breach of privileges were received by the Committee within the year 2012 and are being investigating by the Committee.

(iii). Committee on High Posts :

The Committee on High Posts is established under the Standing Order No. 128 (a). This Committee functioned under the Chairmanship of the Senior Minister Hon. Ratnasiri Wickramanayake. The role of this committee is to examine the suitability of persons appointed or nominated to hold high posts as Secretaries to the Ministries, Chairmen of Corporations and Boards and Heads of Sri Lankan missions in foreign countries and make recommendations.

The Committee on High Posts has held 11 meetings within 2012, where 05 ambassadors, 17 Secretaries to the Ministries and 24 Chairmen were summoned before the Committee and their suitability has been examined and recommendations have been made. In addition, appointments of 05 ambassadors, 04 Chairmen of Corporations, and 04 Secretary to a Ministry were approved and recommended without summoning them before the Committee as their suitability had been examined within the past 05 years.

(iv). Committee on Standing Orders :

This committee appointed under Standing Order 123, functioned under the Chairmanship of the Hon. Speaker. The Committee on Standing Orders has not held meetings within 2012.

(v). Committee on Public Accounts :

The Committee on Public Accounts had examined 48 Ministries & Departments based on Audit Paras, excesses, non-compliances and other relevant affairs for the year 2012. A report is being prepared to be present in Parliament shortly based on the findings of the examinations .

No:	Committee meeting	Date
01.	Ministry of Child Development & Women's Affairs	17.01.2012
02.	Department of Inland Revenue	18.01.2012
03.	Ministry of National Heritage & Cultural Affairs	19.01.2012
04.	Department of Registrar of Companies	19.01.2012
05.	Ministry of Coconut Development & Janatha Estate Development	08.02.2012
06.	Department of Inland Revenue	09.02.2012
07.	Judicial Service Commission	21.02.2012
08.	Department of Elections	21.02.2012
09.	Ministry of External Affairs	22.02.2012
10.	Ministry of Technology & Research	22.02.2012
11.	Department of Posts	22.02.2012
12.	Department of Public Finance	23.02.2012
13.	Ministry of Livestock & Rural Community Development	06.03.2012
14.	Sri Lanka Army	08.03.2012
15.	District Secretariat- Kandy	22.03.2012
16.	District Secretariat- Kegalle	22.03.2012
17.	Ministry of Construction, Engineering Services, Housing & Common Amenities	03.04.2012
18.	Ministry of Labour & Labour Relations	04.04.2012
19.	Ministry of Higher Education	08.05.2012
20.	Parliament of Sri Lanka	09.05.2012
21.	Department of Trade Tariff & Investment Policy	10.05.2012
22.	District Secretariat Matale & Ratnapura	22.05.2012
23.	Department of Buddhist Affairs	23.05.2012
24.	Ministry of National Languages & Social Integration	24.05.2012
25.	Cooperative Employees Commission	05.06.2012
26.	Ministry of Finance & Planning	06.06.2012
27.	Department of National Zoological Gardens	07.06.2012
28.	Department of Sports Development	19.06.2012
29.	Ministry of Defence	20.06.2012
30.	District Secretariat Kurunegala & Anuradapura	21.06.2012

No:	Committee meeting	Date
31.	Ministry of Telecommunication & Information Technology	04.07.2012
32.	Ministry of Justice	05.07.2012
33.	Department of Social Services	17.07.2012
34.	Department of Commissioner General of Samurdhi	18.07.2012
35.	Department of Pensions	19.07.2012
36.	Ministry of Agriculture	09.08.2012
37.	Ministry of Power & Energy	21.08.2012
38.	District Secretariat – Kalutara	22.08.2012
39.	District Secretariat - Matara	22.08.2012
40.	Summoning of Former DG of Pensions	18.09.2012
41.	Judicial Service Commission	18.09.2012
42.	Government Factory	20.09.2012
43.	Ministry of Social Services	09.10.2012
44.	Ministry of Education	11.10.2012
45.	Department of Forest	23.10.2012
46.	Department of Ayurveda	24.10.2012
47.	District Secretariat - Hambantota	25.10.2012
48.	District Secretariat - Badulla	25.10.2012

(vi). **Committee on Public Enterprises:**

The Committee on Public Enterprises with the assistance of its 3 Sub Committees examined 196 Public Enterprises for the year 2012 viz; 60 Institutions by the Main Committee, 57, 33 & 46 institutions by the Sub- Committee I, Sub- Committee II and the Sub- Committee III respectively.

Without being itself confined to the Audit paras referred to the Parliament by the Auditor-General, the Committee examined the current issues and controversial matters frequently discussed in the society.

The Committee successfully completed its assignment of work and presented its **interim report** regarding 32 Public Enterprises examined by the Main Committee, to the Parliament **on 25th of October, 2012.**

List of Institutions examined by the Main Committee

No:	Committee meeting	Date
01**	National Library & Documentation Board	21.02.2012
02	National Child Protection Authority	22.02.2012
03	Lankaputhra Development Bank	23.02.2012
04	Udarata Development Authority	23.03.2012
05	Sri Lanka Cricket	30.03.2012
06	Ayurvedic Medical Council	04.04.2012
07	SL Insurance Corporation	09.05.2012
08	SL Tourism Promotion Bureau	10.05.2012
**	National Library & Documentation Board	29.05.2012
09	Post Graduate Institute of Management	23.05.2012
10	Institute of Tourism & Hotel Management	24.05.2012
11	Gampaha Wickramaarachchi Ayurveda University	25.05.2012
12	National Council for Elders	05.06.2012
13	Samurdhi Authority	06.06.2012
14	SL German Technical Training Authority	07.06.2012
15	Export Development Board	08.06.2012
16	SL Tea Board	19.06.2012
17	Institute of Post Harvest Technology	20.06.2012
18	SL Telecom	21.06.2012
19	Ceylon Fisheries Corporation	22.06.2012
20	University Grants Commission	04.07.2012
21	National Disaster Management Centre	05.07.2012
22	Central Bank	06.07.2012
23	State Mortgage & Investment Bank	17.07.2012
24	SL Rupavahini Corporation	18.07.2012
25	Securities & Exchange Commission	07.08.2012
26	Urban Development Authority	08.08.2012
27	Homeopathy Medical Council	09.08.2012
28	People's Bank	10.08.2012
29	National Transport Commission	22.08.2012
30	SL Accounting & Auditing Stds. Monitoring Board	19.09.2012
31	Water Resources Board	20.09.2012
32	Sri Jayawardenapura Hospital Board	21.09.2012
33	Atomic Energy Authority	09.10.2012
34	State Timber Corporation	10.10.2012
35	National Savings Bank	11.10.2012
36	ANCL	12.10.2012
37	CECB	23.10.2012

No:	Committee meeting	Date
39	National Lotteries Board	25.10.2012
40	Insurance Board of SL	12.11.2012
41	BOI	14.11.2012
42	SL Ports Authority	15.11.2012
43	Ceylon Petroleum Corporation	16.11.2012
44	Ceylon Electricity Board	19.11.2012
45	Ceylon Shipping Corporation	20.11.2012
46	Road Development Authority	20.11.2012
47	SL Tourism Development Authority	21.11.2012
48	SL Land Reclamation & Development Authority	21.11.2012
49	Regional Development Bank	22.11.2012
50	Bank of Ceylon	22.11.2012
51	National Housing Development Authority	23.11.2012
52	State Engineering Corporation	23.11.2012
53	Mihin Lanka Ltd	26.11.2012
54	Sri Lanka Broadcasting Corporation (SLBC)	26.11.2012
55	HDFC Bank	28.11.2012
56	ITN & Lakhanda Radio	04.12.2012
57	SL Central Transport Board	04.12.2012
58	Lanka Sathosa Ltd	05.12.2012
59	Development Lotteries Board	07.12.2012
60	Janatha Estate Development Board	07.12.2012

(vii) Committee on Public Petitions :

The first meeting for the year 2012 was held on 17th January, 2012 and 41 Committee meetings and 03 special Committee meetings have been held within the year 2012. The activities performed by the Committee on Public Petitions during the year 2012 are summarized as follows.

Number of Petitions received by the Committee during the year 2012	-	828
Number of Petitions rejected due to various reasons	-	349
Number of Petitions initiated actions during the year 2012	-	418
Number of Petitions forwarded for Hon. Speaker's Approval	-	588
(Petitions received during the year 2011 also have been sent for Hon. Speaker's Approval during the first half of 2012)		
<u>Upon Hon. Speaker's Approval -</u>		
Number of Petitions referred to obtain Ministerial Approval	-	735
Number of Petitions submitted to the Ombudsman	-	30
Number of Petitions considered by the Committee	-	491
Number of Petitions relief was provided	-	25
Number of Petitions Concluded	-	234

Also, the Committee report which should be presented to the Parliament as per Standing Order No. 128 (5) pertaining to the period from 22.04.2010 to date (pertaining to the 1st session of the 7th Parliament) is being prepared at the moment and it has been targeted to present it to the Parliament during the year 2013.

5.2.3 Select Committees :

(i) **Select Committee to Look into the Alarming Increase in Traffic Accidents:-**

Hon. P. Dayaratne, holds the Chairmanship of this Select Committee of the 7th Parliament. The Committee held 03 meetings during the year 2012.

(ii) **Select Committee to Discuss the Heads of Expenditure of Selected Ministries from the Budget Estimates for the year 2013.**

A Special Committee was established with the Chairmanship of the Leader of the House of the Parliament Hon. Nimal Siripala de Silva on 06th November, 2012 in order to discuss Heads of expenditure of 22 Ministries and 10 Ministries of Secretariat for Special Activities selected from the Budget Estimates for the year 2013, according to a motion forwarded by the Hon. Leader of the House of the Parliament.

The objective of this Committee was to hold meetings during the period from 20.11.2012 to 26.11.2012 to discuss Heads of Expenditure, due to the fact that approximately 02 hours were reserved to discuss a Head of Expenditure of a Ministry, since there were only 16 allocated days for the Committee stage programme of the discussion of Budget Estimates.

07 Meetings were held by this Committee and the report of the Committee was presented to the Parliament on 04th December, 2012. The Ministries taken into discussion are as follows.

1. Ministry of Buddhasasana and Religious Affairs.
2. Secretariat for Special Activities .
3. Ministry of Minor Export Crop Promotion.
4. Ministry of Parliamentary Affairs.
5. Ministry of Public Management Reforms.
6. Ministry of Telecommunication and Information Technology.
7. Ministry of Postal Services.
8. Ministry of Labour and Labour Relation.
9. Ministry of Civil Aviation.
10. Ministry of National Heritage.
11. Ministry of Culture and Arts.
12. Ministry of Coconut Development and Janatha Estate Development.
13. Ministry of Public Relations and Public Affairs.
14. Ministry of Plantation Industries.
15. Ministry of State Resources and Enterprise Development.
16. Ministry of Technology and Research.
17. Ministry of Disaster Management.
18. Ministry of Social Services.
19. Ministry of Mass Media and Information.
20. Ministry of Land and Land Development.
21. Ministry of Private Transport Services
22. Ministry of Co-operative and Internal Trade
23. Ministry of Productivity Promotion

(iii) Select Committee to recommend measures for the observance of decorum, discipline, Traditions and security of Parliament

Hon. Dew Gunasekera holds the Chairmanship of the above Select Committee which consists of 07 Committee members. The first meeting of the Committee was held in 06th March 2012 and 09 Committee meetings were held during the year 2012.

(iv) Select Committee to investigate the allegations leveled against the Chief Justice, Hon. Dr. Shirani Bandaranayake and to report to the Parliament in order to present a resolution of Parliament to His Excellency the President as per the article 107(2) of the Constitution, for the removal of the Chief Justice Hon. Dr. Shirani Bandaranayake from the position of Chief Justice of Supreme Court.

The above Committee with the Chairmanship of Hon. Anura Priyadarshana Yapa was appointed by the Hon. Speaker on 14th November 2012 and it consisted of 10 Members. The first meeting of the Committee was held on 14th November 2012. 08 meetings of this Committee were held afterwards. The report of this Select Committee was presented to the Parliament on 08th December, 2012.

5.3 Bills Office :

During the year 2012 this office attended to the activities of preparation of bills appropriately in Sinhala, Tamil & English languages, Comparison and attending to other activities related to it and consequential activities, in the process of the passing of a bill which was presented to the Parliament in accordance with the provisions in the Constitution and Standing Orders of the Parliament.

* During the year 2012, 57 gazetted bills (13 Nos. of Government Bills and 44 Nos. of Private Members' Bills) were presented to the Parliament and out of the aforesaid number, 23 bills (15 Nos. of Government Bills and 08 Nos. of Private Members' Bills) were made into Law.

(Please see Annexure 02 for the List of Acts of 2012.)

* During the year 2012, 02 Legislative Standing Committee Meetings were held and 06 Private Members' Bills have been considered at those Committee Meetings.

In addition to the activities mentioned above, the following activities were also performed by the Bills Office during the year 2012.

- a) Completing the printing of the Constitution in Sinhala and Tamil Languages including the 18th amendment to the Constitution.
- b) Taking basic steps required for the development of the computerized Legislative Services information System in the manner that it further beneficial to the general public and the Members of Parliament.
- c) Updating the Legislative information system with relevance to Bills.
- d) Dissemination of information with relevance to Bills and the process of passing them, upon requests made by the Members of Parliament, Ministries, Provincial Councils and various Institutions.

5.4 Table Office :

*** 85 Parliamentary meeting were held during the year 2012. The following activities were also performed with regard to the Parliamentary meetings :-**

- i. Action was taken to prepare 86 Order Papers along with a revised edition in Sinhala, Tamil and English languages for 85 Parliamentary meetings to send them to be printed, to send them to the Hon. Members of Parliament, the Secretaries to the Ministries and other relevant Heads of Institutions through local speed post and to distributed within the Chamber of the Parliament.
- ii. Likewise during the year 2012, Minutes of the Parliamentary Meetings, 02 Order Books and 21 Nos. of Addenda were done in all three languages and action was taken to send them for Printing and to hand over them to the relevant Sections.
- iii. 262 Annual Reports related to various institutions, 94 Performance Reports, 57 various other reports and documents including Auditor Generals Reports and Regulations and Orders sent by the Ministries were presented to the Parliament.
- iv. 1,191 number of Oral Questions received from the Hon. Members were accepted and entered into the Order Book after editing and translating them into Sinhala, Tamil and English languages. Out of those questions, 233 Questions received in the year 2012 have been answered. In addition, 277 time taken Questions in the last year also been answered.
- v. Computer Program prepared with regard to the Parliamentary Questions of Hon. Members of Parliament was updated daily.
- vi. 19 Private Members' Motions and 05 No-date-Motions received from the Hon. Members of Parliament were accepted and included in the Order Book after editing and translating them into other languages.
- vi. Altogether, 24 Meetings of the Party Leaders' and Committee on Parliamentary Business were convened and their reports were issued in all three languages.
- vii. In addition to the above mentioned activities, the activities of the Chamber of the Parliament such as Presentations of 12 Nos. of Memoranda received from His Excellency the President, 77 Nos. of announcements made by the Hon Speaker, 53 Nos. of Bills including 12 nos. of Government Bills, the rulings given by the Supreme Court, and presentation of letters received from the Hon. Ministers, were prepared and made necessary arrangements appropriate to proceed the Parliament sittings.

5.5 Contribution from other sections of the Institution in brief :

1) Serjeant-at-Arms Department:

- (i) 97 Special lectures were given with the support of televisions on the direction of the Hon. Speaker and Secretary general of Parliament for school children, student parliament groups, Youth Parliament groups and adult organizations visiting Parliament and for relevant groups on the request of the Hon. Ministers and MPP. In addition to that, the following were performed;
 - * Organizing of Special Religious Ceremonies.
 - * Organizing of relevant Ceremonial Activities in the instances of Visits of Foreign Parliamentary Delegations and Foreign Parliamentary Missions.
 - * Providing fullest co-operation for the Ceremonies and Workshops organized by the Foreign Relations and Protocol Office.
 - * Issuing of Security Clearance Certificates in respect of Construction of Buildings surroundings of Parliament..
- (ii) Some of the details pertaining to Issuing of Passes to the Officers/ Guests those who visited the Parliament on Official Duties and to Observe sittings during the year 2012, are as follows.

Particulars	Number
Government Officers' Passes	200
Government Officers' Box Passes	236
Press Reporters' Passes	126
Total Gallery Passes Issued	15,614
Group Passes issued to see the Parliament / sittings	2,609
Number of school children attended in batches	180,236
Monthly (approximately)	15,010

2) Hansard Department:

- * 85 days on which Parliamentary sittings were held have been covered by Hansard Reporting during the year 2012.
- * 182 Meetings of Committee on Public Enterprises, Committee on Public Accounts, Committee on High Posts, Women Parliamentarians' Caucus in Parliament, Standing Committees, Consultative Committees (special) and all Select Committees held during the year were covered by reporting.
- * Maintenance of a Continuous Indexing containing time records of every Parliamentary debate and Classified Subject Registers for future investigations. Maintenance of Audio Tape Records on Parliament Sittings and all Committees.
- * Gave clearance for the issue of Compact Disks of House Proceedings.

3) Office of the Parliamentary Interpreters :

- * Simultaneous Interpretations of Proceedings of 85 Sittings of Parliament held in 2012 and speeches made by the Hon. Members of Parliament at various Committee Meetings, into Sinhala/Tamil/ English languages were provided.
- * Action has been taken to translate 1,411 Nos. of Questions for Oral Answers into other 02 languages and in addition to that Adjournment Motions, Private Members' Motions, Parliamentary Business Committee Reports, Audit Paragraphs, COPE Reports, Select Committees Reports etc. were translated.
- * 545 summaries of Petitions (in Sinhala) sent by the Committee on Public Petitions were translated into Tamil Language.
- * Commentaries were provided when necessary for the Officers, Foreign Guests, and School Children who visited to see the Parliament during the year 2012.

4) Library of the Parliament :

In the year 2012, the Library of Parliament has responded to a variety of demands for information of the Parliamentarians including the Hon. Prime Minister, the Hon. Speaker, Hon. Ministers and the Hon. Leader of the Opposition. Activities performed are as follows.

- * Approximately, 1250 Nos. of information packages including background notes on Bills, Technical and research reports have been provided for Speeches, questions, matters of Public importance and adjournment debates in the House.

- * Around 425 nos. of information required for use in Parliamentary Committees, Parliamentary Delegates abroad, Public meetings and debates in electronic media etc.
- * The following library resources have been acquired in Sinhala, Tamil and English to the main collection for the reference and use of the Members of Parliament.
Books /Monographs - 535 Newspapers - 40 Local & Foreign Magazines - 20
- * Rare and important documents available in the Library on various subjects of current interests have been digitized for the use of Members of Parliament and the Parliament Secretariat.
- * In addition, Library has responded to nearly 250 information needs of Staff of Parliament including the Secretary General, Ministries, Government Departments etc. and general public.

5) Establishments / Members' Services Offices :

- i. During the year 2012, 34 nos. of officers of the staff of the Parliament attended various Foreign Trainings / Study Tours / Conferences and some of them were offered scholarships on financial sponsorship provided by various foreign institutions.
- ii. Training opportunities were provided to 55 members in various posts of the Parliamentary Staff locally, through the Sri Lanka Institute of Development Administration (SLIDA), Net Assist International Company, Academy of Financial Studies and Construction and Machinery Training Institute (ICTAD)
- iii. Actions were taken to conduct 03 Nos. of public lectures, workshops, and awareness programmes for the benefit of the staff members during the year 2012.
- iv. Members' Services Office ensured that the Members of Parliament are provided with the facilities and services approved for fulfilling of the affairs of their office as parliamentarians by the sections concerned in Parliament and other external sections, properly and in time.

6) Foreign Relations and Protocol Office :

Attended to all the activities and services related to the matters of Commonwealth Parliamentary Association, Inter Parliamentary Association and Association of SAARC Parliamentarians.

- * Hon. Members of Parliament including the Hon. Speaker, Hon. Deputy Speaker, Hon. Deputy Chairman of Committees, and also Secretary General of Parliament, Deputy Secretary General and Assistant Secretary General have been given opportunities to attend (26 Nos.) Conferences, Workshops, Meetings, Study Tours and Seminars of Commonwealth Parliamentary Association, Inter Parliamentary Union and SAARC Parliamentary Association.
- * Attended to activities related to 58th Commonwealth Parliamentary Association held in Sri Lanka in 2012.
- * Attended to activities related to Official Visits of Foreign Parliamentary Missions (03 Nos. of Foreign Missions) to Sri Lanka.

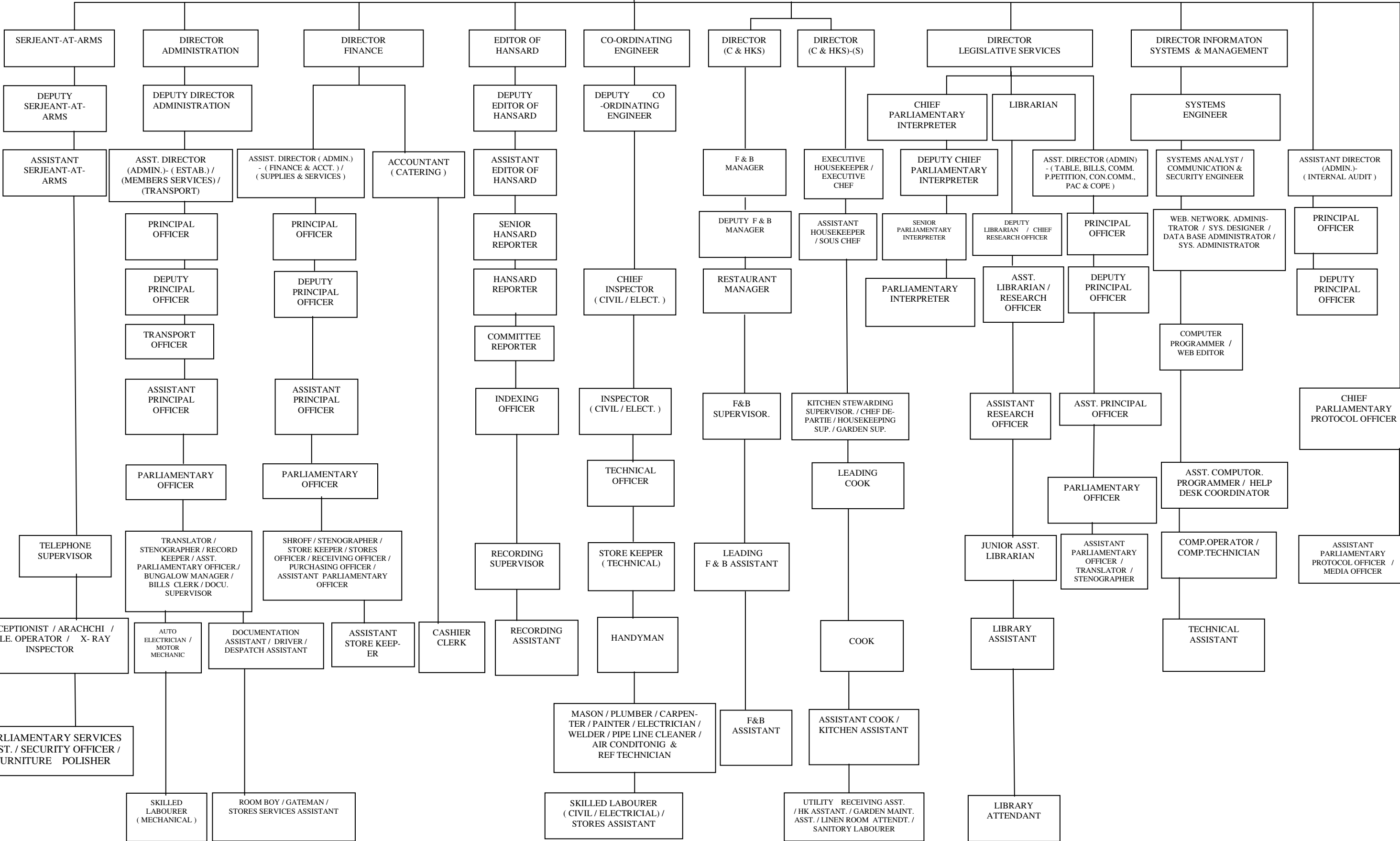
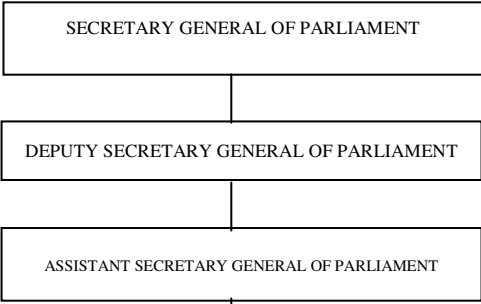
7) Information Systems & Management Department

Among the activities performed by the Department of Information Systems and Management during the year 2012, Distribution and Maintenance of Information Technological equipment, software developments, conducting feasibility studies in selected areas, updating of Active Directory and e-mail Service, Revamping of Parliamentary Web site and conducting IT awareness programmes were significant.

In addition, some new modules & functionalities were added to 'i-parliament' and supply install commission and maintenance of Access Control System has been initiated.

ORGANIZATION CHART OF PARLIAMENT OF SRI LANKA

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Annexure - 02

<i>Acts of Sri Lanka</i> 2012 <u>BILLS OFFICE - PARLIAMENT</u>			
ACT NO.	NAME	Bill No.	Certificate Endorsed on
01/2012	Ramakrishna Sarada Mission (Lanka Branch) (Incorporation)	29	2012-01-17
02/2012	Employees' Provident Fund (Amendment)	73	2012-02-09
03/2012	Board of Investment of Sri Lanka (Amendment)	137	2012-02-15
04/2012	Tax Appeals Commission (Amendment)	142	2012-02-15
05/2012	Central Colleges Past Pupils' Association of Sri Lanka (Incorporation)	01	2012-02-21
06/2012	Rahula College Matara Past Pupils Association (Colombo Branch) (Incorporation)	18	2012-03-08
07/2012	Value Added Tax (Amendment)	158	2012-03-30
08/2012	Inland Revenue (Amendment)	159	2012-03-30
09/2012	Nation Building Tax (Amendment)	160	2012-03-30
10/2012	Ports and Airports Development Levy (Amendment)	161	2012-03-30
11/2012	Economic Service Charge (Amendment)	162	2012-03-30
12/2012	Finance	163	2012-03-30
13/2012	Defence Services Command and Staff College (Amendment)	129	2012-05-04
14/2012	T. B. Ekanayake Foundation (Incorporation)	31	2012-05-06
15/2012	Bhuddhasravaka Bhikku University (Amendment)	174	2012-07-11
16/2012	Organization for the Erection of Balana Buddha Statue (Incorporation)	35	2012-08-06
17/2012	D. M. Dassanayake Social Services and Charity Foundation (Incorporation)	105	2012-08-06
18/2012	(Dr.) Malani Fonseka Foundation (Incorporation)	107	2012-08-06
19/2012	Piya Dasuna Foundation (Incorporation)	113	2012-08-06
20/2012	Ranaviru Seva Authority (Amendment)	179	2012-10-08
21/2012	Local Authorities (Special Provisions)	53	2012-11-15
22/2012	Local Authorities Elections (Amendment)	54	2012-11-15
23/2012	Appropriation	184	2012-12-08